

COMPANY REGISTRATION NUMBER: SC359885
CHARITY REGISTRATION NUMBER: SC040551

**South West Community Transport
Company Limited by Guarantee
Unaudited Financial Statements
31 March 2024**

Martin Aitken & Co Ltd
Chartered Accountants
Caledonia House
89 Seaward Street
Glasgow
G41 1HJ

South West Community Transport

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2024

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South West Community Transport

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2024

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details

Registered charity name	South West Community Transport
Charity registration number	SC040551
Company registration number	SC359885
Principal office and registered office	Office 7 SWAMP 27 Brockburn Road Pollok Glasgow G53 5BG

The trustees

J Honan	
L Samuels	(Retired 19 April 2023)
G Grattan	(Retired 10 October 2024)
L Bailey	(Retired 16 October 2023)
M Ralph	(Retired 06 January 2024)
A Sharma	(Joined 16 October 2023)
A Elliot	(Joined 07 February 2024)
B Gerrand	(Joined 27 February 2024)

Independent examiner	Robert G Andrews F.C.I.E Martin Aitken & Co Ltd Chartered Accountants Caledonia House 89 Seaward Street Glasgow G41 1HJ
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Structure, governance and management

Governing Documents

The Company is a Registered Company Limited by guarantee, incorporated on 19 May 2009 and is a registered Scottish Charity Number SC040551. The Company was formed under a Memorandum of Association which established its objects and powers and is governed under its Articles of Association.

Recruitment and Appointment of Trustees

The trustees shall be elected by the members at the AGM. The maximum and minimum number of directors shall be twelve and three respectively.

South West Community Transport

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Objectives and activities

Our purpose is to relieve those in need by reason of age, ill health, disability, financial hardship or other disadvantage amongst residents of the South West/East/North West areas of Glasgow and environs, particularly those most disadvantaged, by:

Providing low cost, affordable accessible transport for the use and benefit of the residents of these areas;

Develop training programmes which will enhance employment prospects for residents in these areas;

Provide increased access for local residents to training, learning opportunities, information and advice;

Providing and promoting training for volunteers and employees.

We also continue to be part of the integrated transport structure within Glasgow and beyond, providing affordable transport to the communities within the South, South East and North West areas of Glasgow.

Achievements and performance

During the year we continued to receive targeted funding from SPT (Strathclyde Partnership for Transport), and new funding from the National Lottery Community Fund. These resources allowed us to deliver the successful patient transport service and the restricted group transport service during this period at similar levels to the previous financial year. Further to those efforts The Energy Saving Trust and the Robertson Trust provided restricted funds for the purchase of two new minibuses as part of our efforts to modernise the fleet. These new minibuses were added to the fleet at the end of the year allowing us to dispose of an older unreliable vehicle.

Stabilisation actions from the previously completed organisational review continued to be completed and the overall financial and operational stability of our organisation has improved during 2023/24 financial year. Moving into the 24/25 financial year we have recruited a permanent Service Manager in September to replace the retiring interim Service Manager who has continued to lead the organisation. Our thanks go out to Bob Millar for this.

During the year to 31 March 2024 and up to accounts signing date 4 trustees have resigned from the board and 3 new trustees appointed. We thank all trustees for their efforts and contributions to SWCT.

2023/24 has been a year of stabilisation with some great steps forward with attracting new funders to ensure the valuable patient transport service and group transport services continue to be available to our beneficiaries. We are also excited with the inroads made on our Net Zero Carbon journey during the financial year 2023/24 securing funding to modernise our minibus fleet including 30-50% of the fleet switching to electric vehicles. This achievement has had a positive knock on effect of reducing our aging fleet maintenance and fuel expenditure.

South West Community Transport

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2024

Financial review

The financial position of the Company is reflected in the financial statements.

Reserves Policy

The Board is satisfied that the level of reserves held is sufficient to meet all anticipated liabilities.

Plans for future periods


During the financial year 2024/25 our main focus is to diversify the income streams into the organisation and look for opportunities to secure multi-year funding. Efforts for immediate funding to cover this year's services have been successful with our thanks to SPT and the People's Postcode Trust. The organisation has sufficient funds to continue as a going concern through 2024/25.

Our Net Zero Carbon journey during the financial year 2024/25 will focus on securing EV charging units at our premises for the EV minibuses as mentioned above.

Small company provisions

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption.

The trustees' annual report was approved on 25 October 2024 and signed on behalf of the board of trustees by:



J Honan
Trustee

South West Community Transport

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of South West Community Transport

Year ended 31 March 2024

I report to the trustees on my examination of the financial statements of South West Community Transport ('the charity') for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 ('the 2005 Act'), the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006 ('the 2006 Act'). You are satisfied that the accounts of the company are not required by charity or company law to be audited and have chosen instead to have an independent examination.

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts carried out under section 44(1)(c) of the 2005 Act. In carrying out my examination I have followed the requirements of Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Independent examiner's statement

Since the charity is required by company law to prepare its accounts on an accruals basis and is registered as a charity in Scotland your examiner must be a member of a body listed in Regulation 11(2) of the Charities Accounts (Scotland) Regulations 2006 (as amended). I can confirm that I am qualified to undertake the examination because I am a registered member of ICAS which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act, section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; or
2. the financial statements do not accord with those records or with the accounting requirements of Regulation 8 of the Charities Accounts (Scotland) Regulations 2006; or
3. the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

South West Community Transport

Company Limited by Guarantee

Independent Examiner's Report to the Trustees of South West Community Transport *(continued)*

Year ended 31 March 2024

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Gavin Curr FCCA
Independent Examiner
Martin Aitken & Co Ltd
Chartered Accountants
Caledonia House
89 Seaward Street
Glasgow
G41 1HJ

25 October 2024

South West Community Transport

Company Limited by Guarantee

Statement of Financial Activities (Including Income and Expenditure Account)

Year ended 31 March 2024

		Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 Total funds £
Income and endowments					
Donations and legacies	5	55,321	217,200	272,521	168,676
Total income		<u>55,321</u>	<u>217,200</u>	<u>272,521</u>	<u>168,676</u>
Expenditure					
Expenditure on charitable activities	6,7	39,276	101,815	141,091	141,622
Total expenditure		<u>39,276</u>	<u>101,815</u>	<u>141,091</u>	<u>141,622</u>
Net income and net movement in funds		<u>16,045</u>	<u>115,385</u>	<u>131,430</u>	<u>27,054</u>
Transfers		(7,820)	7,820	-	-
Reconciliation of funds					
Total funds brought forward		54,403	40,000	94,403	67,348
Total funds carried forward		<u>62,628</u>	<u>163,205</u>	<u>225,833</u>	<u>94,402</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 8 to 16 form part of these financial statements.

South West Community Transport

Company Limited by Guarantee

Statement of Financial Position

31 March 2024

	Note	2024 £	£	2023 £
Fixed assets				
Tangible fixed assets	12		155,172	45,955
Current assets				
Debtors	13	18,206		49,673
Cash at bank and in hand		<u>58,196</u>		<u>46,374</u>
		76,402		96,047
Creditors: amounts falling due within one year	14	<u>5,741</u>		<u>47,600</u>
Net current assets			<u>70,661</u>	<u>48,447</u>
Total assets less current liabilities			<u>225,833</u>	<u>94,402</u>
Net assets			<u>225,833</u>	<u>94,402</u>
Funds of the charity				
Restricted funds			163,205	40,000
Unrestricted funds			<u>62,628</u>	<u>54,402</u>
Total charity funds	16		<u>225,833</u>	<u>94,402</u>

For the year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These financial statements were approved by the board of trustees and authorised for issue on 25 October 2024, and are signed on behalf of the board by:



J Honan
Trustee



A Sharma
Trustee

The notes on pages 8 to 16 form part of these financial statements.

South West Community Transport

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2024

1. General information

The charity is a public benefit entity and a private company limited by guarantee, registered in Scotland and a registered charity in Scotland. The address of the registered office is Office 7, SWAMP, 27 Brockburn Road, Pollok, Glasgow, G53 5BG.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. Accounting policies

Provisions

Provisions are recognised when the company has a legal or constructive obligation at the reporting date as a result of a past event, it is probable that the company will be required to settle the obligation and the amount of the obligation can be reliably estimated. Provisions are recognised at the best estimate of the amount required to settle the obligation at the reporting date.

Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Disclosure exemptions

The entity satisfies the criteria of being a qualifying entity as defined in FRS 102. As such, advantage has been taken of the following disclosure exemptions.

- (a) No cash flow statement has been presented for the company.
- (b) Disclosures in respect of financial instruments have not been presented.

Judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

South West Community Transport

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Incoming resources

All income is included in the statement of financial activities when entitlement has passed to the charity, it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement is established.

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent examiners fees and costs linked to the strategic management of the charity.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource.

Tangible assets

All fixed assets are initially recorded at cost.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its residual value, over the useful economic life of that asset as follows:

Motor Vehicles Restricted	-	25% straight line
Motor Vehicles Unrestricted	-	25% reducing balance
Equipment	-	15% reducing balance

South West Community Transport

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided.

4. Limited by guarantee

South West Community Transport is a company limited by guarantee, not having a share capital.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations			
Mini bus hire and mileage	28,623	–	28,623
Miscellaneous	–	–	–
Donations	1,113	–	1,113
Legacies			
Training	1,520	–	1,520
Grants			
Scottish Government - BSOG	2,625	–	2,625
SPT	13,620	60,144	73,764
GCF Grant	–	–	–
SPT Playschemes	7,820	–	7,820
Robertson Trust	–	2,500	2,500
Energy Saving Trust	–	144,556	144,556
National Lottery Community Fund	–	10,000	10,000
	<u>55,321</u>	<u>217,200</u>	<u>272,521</u>

South West Community Transport

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

5. Donations and legacies *(continued)*

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations			
Mini bus hire and mileage	61,331	–	61,331
Miscellaneous	860	–	860
Donations	–	–	–
Legacies			
Training	–	–	–
Grants			
Scottish Government - BSOG	2,693	–	2,693
SPT	–	70,560	70,560
GCF Grant	–	33,232	33,232
SPT Playschemes	–	–	–
Robertson Trust	–	–	–
Energy Saving Trust	–	–	–
National Lottery Community Fund	–	–	–
	<u>64,884</u>	<u>103,792</u>	<u>168,676</u>

6. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Provision of Community Transport	36,509	101,815	138,324
Support costs	2,767	–	2,767
	<u>39,276</u>	<u>101,815</u>	<u>141,091</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Provision of Community Transport	75,851	63,440	139,292
Support costs	1,979	352	2,330
	<u>77,830</u>	<u>63,792</u>	<u>141,622</u>

South West Community Transport

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

7. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2024	Total fund 2023
	£	£	£	£
Provision of Community Transport	138,324	–	138,324	139,292
Governance costs	–	2,767	2,767	2,330
	<u>138,324</u>	<u>2,767</u>	<u>141,091</u>	<u>141,622</u>

8. Net income

Net income is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation of tangible fixed assets	25,691	728

9. Independent examination fees

	2024	2023
	£	£
Fees payable to the independent examiner for:		
Independent examination of the financial statements	1,280	1,230
Other assurance services	1,487	1,100
	<u>2,767</u>	<u>2,330</u>

10. Staff costs

The average head count of employees during the year was 4 (2023: 4). The average number of full-time equivalent employees during the year is analysed as follows:

	2024	2023
	No.	No.
Number of other staff	<u>4</u>	<u>4</u>

No employee received employee benefits of more than £60,000 during the year (2023: Nil).

11. Trustee remuneration and expenses

No trustees have been paid remuneration or received other benefits from employment with the charity or a related entity.

South West Community Transport

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

12. Tangible fixed assets

	Motor vehicles £	Equipment £	Total £
Cost			
At 1 April 2023	97,745	3,633	101,378
Additions	133,976	1,885	135,861
Disposals	(8,500)	–	(8,500)
At 31 March 2024	<u>223,221</u>	<u>5,518</u>	<u>228,739</u>
Depreciation			
At 1 April 2023	52,382	3,041	55,423
Charge for the year	25,089	602	25,691
Disposals	(7,547)	–	(7,547)
At 31 March 2024	<u>69,924</u>	<u>3,643</u>	<u>73,567</u>
Carrying amount			
At 31 March 2024	<u>153,297</u>	<u>1,875</u>	<u>155,172</u>
At 31 March 2023	<u>45,363</u>	<u>592</u>	<u>45,955</u>

13. Debtors

	2024 £	2023 £
Trade debtors	18,033	47,903
Other debtors	173	1,770
	<u>18,206</u>	<u>49,673</u>

14. Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	2,678	43,963
Accruals and deferred income	3,063	3,637
	<u>5,741</u>	<u>47,600</u>

15. Pensions and other post retirement benefits

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £2,214 (2023: £3,122).

South West Community Transport

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

16. Analysis of charitable funds

Unrestricted funds

	At 1 April 2023 £	Income £	Expenditure £	Transfers £	At 31 March 2024 £
South West Community Transport	49,042	55,321	(39,276)	(7,502)	57,585
Designated Fund - Motor vehicles	5,361	—	—	(318)	5,043
	<u>54,403</u>	<u>55,321</u>	<u>(39,276)</u>	<u>(7,820)</u>	<u>62,628</u>

	At 1 April 2022 £	Income £	Expenditure £	Transfers £	At 31 March 2023 £
South West Community Transport	63,299	64,884	(77,206)	(1,936)	49,041
Designated Fund - Motor vehicles	4,049	—	(624)	1,936	5,361
	<u>67,348</u>	<u>64,884</u>	<u>(77,830)</u>	<u>—</u>	<u>54,402</u>

Designated Fund - Motor vehicles

This fund represents the written down value of motor vehicles acquired with unrestricted funds.

South West Community Transport

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

16. Analysis of charitable funds *(continued)*

Restricted funds

	At 1 April 2023	Income	Expenditure	Transfers	At 31 March 2024
	£	£	£	£	£
SPT	–	60,144	(67,964)	7,820	–
SPT - Bus	40,000	–	(10,000)	–	30,000
GCF Grant	–	–	–	–	–
Electric Vehicle Fund	–	147,056	(13,851)	–	133,205
National Lottery Fund	–	10,000	(10,000)	–	–
	<u>40,000</u>	<u>217,200</u>	<u>(101,815)</u>	<u>7,820</u>	<u>163,205</u>

	At 1 April 2022	Income	Expenditure	Transfers	At 31 March 2023
	£	£	£	£	£
SPT	–	30,560	(30,560)	–	–
SPT - Bus	–	40,000	–	–	40,000
GCF Grant	–	33,232	(33,232)	–	–
Electric Vehicle Fund	–	–	–	–	–
National Lottery Fund	–	–	–	–	–
	–	<u>103,792</u>	<u>(63,792)</u>	–	<u>40,000</u>

SPT represents monies received for the running costs of the car scheme and minibus hire together with costs relating to the Patient Transport Services.

SPT - Bus represents monies received in connection with a new bus acquired in 2023.

GCF represents monies received from Glasgow City Council for running costs.

Electric Vehicle Fund - this represents monies received from Energy Saving Trust and The Robertson Trust towards the cost of electric vehicles.

National Lottery Fund - represents a grant received in respect of costs relating to the Patient Transport Services.

South West Community Transport

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

17. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Tangible fixed assets	5,047	150,125	155,172
Current assets	63,322	13,080	76,402
Creditors less than 1 year	(5,741)	–	(5,741)
Net assets	<u>62,628</u>	<u>163,205</u>	<u>225,833</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Tangible fixed assets	5,955	40,000	45,955
Current assets	96,047	–	96,047
Creditors less than 1 year	(47,600)	–	(47,600)
Net assets	<u>54,402</u>	<u>40,000</u>	<u>94,402</u>

**South West Community Transport
Company Limited by Guarantee
Management Information
Year ended 31 March 2024**

The following pages do not form part of the financial statements.

South West Community Transport

Company Limited by Guarantee

Detailed Statement of Financial Activities (Including Income and Expenditure Account)

Year ended 31 March 2024

	2024	2023
	£	£
Income and endowments		
Donations and legacies		
Mini bus hire and mileage	28,623	61,331
Miscellaneous	–	860
Donations	1,113	–
Training	1,520	–
SPT Playschemes	7,820	–
Robertson Trust	2,500	–
Energy Saving Trust	144,556	–
National Lottery Community Fund	10,000	–
Scottish Government - BSOG	2,625	2,693
SPT	73,764	70,560
GCF Grant	–	33,232
	<u>272,521</u>	<u>168,676</u>
Total income	<u>272,521</u>	<u>168,676</u>

South West Community Transport

Company Limited by Guarantee

Detailed Statement of Financial Activities (Including Income and Expenditure Account) *(continued)*

Year ended 31 March 2024

	2024	2023
	£	£
Expenditure		
Expenditure on charitable activities		
Wages and salaries	67,593	85,946
Employer's NIC	3,660	5,474
Pension costs	2,214	3,122
Legal and professional fees	2,767	2,330
Depreciation	25,694	729
Mini bus expenses	7,196	12,489
Fuel	5,523	7,071
Minibus insurance	7,662	710
Staff expenses	339	434
Training	390	–
Volunteers expenses	1,887	2,231
Rent	5,580	9,880
Insurance	–	688
Electricity	805	888
Internet	144	648
Telephone	2,001	975
Postage	241	1
Stationery	596	618
Miscellaneous	682	876
Professional fees	811	846
Repairs	2,203	207
Loss on disposal of asset	229	1,208
Membership Fees	193	502
Computer and Software expenses	554	1,173
IT Support	1,778	1,140
Bad Debts	807	1,436
	<u>141,091</u>	<u>141,622</u>
Total expenditure	<u>141,091</u>	<u>141,622</u>
Net income	<u>131,430</u>	<u>27,054</u>

South West Community Transport

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities (Including Income and Expenditure Account)

Year ended 31 March 2024

	2024	2023
	£	£
Expenditure on charitable activities		
Provision of Community Transport		
<i>Activities undertaken directly</i>		
Wages and salaries	67,593	85,946
Employer's NIC	3,660	5,474
Pension costs	2,214	3,122
Depreciation	25,694	729
Mini bus expenses	7,196	12,489
Fuel	5,523	7,071
Minibus insurance	7,662	710
Staff expenses	339	434
Training	390	–
Volunteers expenses	1,887	2,231
Rent	5,580	9,880
Insurance	–	688
Electricity	805	888
Internet	144	648
Telephone	2,001	975
Postage	241	1
Stationery	596	618
Miscellaneous	682	876
Professional fees	811	846
Repairs	2,203	207
Loss on disposal of asset	229	1,208
Membership Fees	193	502
Computer and Software expenses	554	1,173
IT Support	1,778	1,140
Bad Debts	807	1,436
	<u>138,324</u>	<u>139,292</u>
Governance costs		
Governance costs - accountancy fees	1,280	2,330
Governance costs - legal and other professional fees	1,487	–
	<u>2,767</u>	<u>2,330</u>
Expenditure on charitable activities	<u>141,091</u>	<u>141,622</u>